

STATE OF DELAWARE
DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL

ON-SITE SYSTEMS ADVISORY BOARD
89 Kings Highway, Dover, DE 19901
(302) 739-9948

Monthly Meeting Minutes
For August 5, 2015

Members Present: David Austin, Matt Brill, Lāf Erickson, Byron Jefferson, Ken Walsh, Dave Schepens, Gerry Desmond,

Also Present: Sharon Rickards (Class H #5734)
Shawn Harrold (Class E.1, F, H #5674)
DNREC staff: Dawn Dryden, Roy Heineman, Andrew Whitman

- ❖ Meeting began at 9:15 a.m.
- ❖ Ken made a motion to accept the amended agenda items; Matt seconded, all approved.
- ❖ Byron made motion to move Sharon Rickards/Shawn Harrold request up on agenda; Gerry seconded, all approved. Byron read email from Sharon Rickards; Roy explained that a formal request was submitted to the OSSAB for Shawn Harrold who currently holds a Class E.1 license seeking approval to perform duties as an E.2 (to install innovative/alternative systems); Roy also explained that the OSSAB could make a recommendation to the Secretary; Sharon Rickards provided a letter of recommendation from Michael Willey (Class B,E,H #4148) to OSSAB members; Lāf asked Sharon about previous work with Willey's and suggested that Shawn Harrold's initial license application be incorporated into minutes; Dave explained concern of future precedent and suggested that this matter be considered under a hardship due to the untimely death in family; Roy suggested that justification and support of OSSAB be included with recommendation if OSSAB agreed to make recommendation; Dave Schepens referenced 4.9.2.3 of the Regulations Governing the Design, Installation and Operation of On-Site Wastewater Treatment and Disposal System which states *"All installations of Innovative/Alternative systems must be under the supervision of the respective manufacturer representative until such time that a written certification has been obtained from the manufacturer representative and submitted to the Department."*; Dave also explained that Shawn Harrold is not asking for the E.2 license, he is asking for approval to perform duties of an E.2 under hardship; Matt made a motion given the circumstances at B. Brittingham's (death of owner), the OSSAB recommends to the Secretary that current employee and E.1 license holder, Shawn Harrold (Class E.1 #5674) be allowed to perform the duties of an E.2 for the remainder of his required one year service commitment as an E.1 licensee, at which time he will apply to the OSSAB for licensure as as E.2; this approval from the Secretary should only be in effect as long as Shawn Harrold is employed by B. Brittingham's and subject to whatever requirements the Department deems necessary, such as additional inspections or reporting by Shawn Harrold; Gerry seconded; Ken opposed; Dave Schepens abstained from vote; all approved.

- ❖ July 1, 2015 Meeting Minutes reviewed; Lāf made a motion to approve; Gerry seconded, all approved.

❖ License Applications:

<i>Applicant Name</i>	<i>License Type</i>	<i>Approved</i>	<i>Denied</i>	<i>Motion By</i>	<i>2nd By</i>	<i>All In Agreement</i>
Jana Ladd	F	X		Gerry	Ken	X
William Perdue	F	X		Gerry	Ken	X
David Cole II	F	X		Gerry	Ken	X
Derek Stumpf	H	X*		Gerry	Dave S	X

* Ken *abstained from vote*

❖ Continuing Education Training (CET's):

➤ Carol Evans/DOWRA (Class A,B,E,H #2099):

- DOWRA meeting/Class H Questions, Answers and Concerns - 1.5 hours
Approved

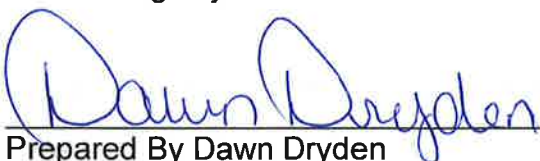
- ❖ Hans Scheing: Mr. Scheing was invited to attend the meeting however he contacted the Department and stated that he would not be attending; Andrew gave an overview of a Manager's Warning sent on May 19, 2015 and a Notice of Violation sent on July 1, 2015; open discussion; Matt made a motion to recommend a revocation of Hans Scheing's Class E license #4599; Ken seconded; all agreed; Dave Schepens abstained from vote.

❖ Enforcement:

- Lee Parsons (Class E,H #2257) – Andrew explained that Lee Parsons installed a distribution box without calling for an inspection; Andrew explained that this matter was being handled by the Division Director, Virgil Holmes, which will be drafting a letter to Lee Parsons.
- Robert Wiesner (Class E, H #2394) – No update at this time

- ❖ Next scheduled meeting on September 2, 2015.

- ❖ Meeting adjourned at 10:50 a.m.


Prepared By Dawn Dryden


Approved By Byron Jefferson